



NOTICE OF College Development Committee MEETING
(YEAR 2025-26)
Meeting No.: 01

Respected Sir/ Madam,

You are requested to attend the CDC meeting of Thakur Shyamnarayan Engineering College. It is scheduled on 25th June , 2025 at 10:30am in board room, second floor.

Agenda for meeting

Date: 19/06/2025

Meeting Date	Venue	Time
25/06/2025	Board Room	10.30am

Agenda:

1. Welcome and opening remarks by the Chairperson
2. Review and confirmation of minutes of the last CDC meeting
3. Discussion on the design and implementation of the academic calendar
4. Review of teaching programmes and staff requirement for the coming academic year.
5. Strategies to strengthen research culture and consulting activities
6. Review of current ICT infrastructure and its utilization & suggestions for improvements and training requirements
7. Presentation of the proposed financial budget and discussion and submission for approval
8. Review of existing welfare programmes and proposals for new schemes and facilities
9. Review of functioning of various institutional committees
10. IQAC Report and Quality Assurance Review
11. Measures to reinforce discipline and institutional values
12. Any Other Item with the Permission of the Chair
13. Concluding Remarks and Vote of Thanks

CONVENOR


Dr. S.M. Ganachari
PRINCIPAL

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Circulation to All Committee members

MEETING NO.01

CDC Meeting of Thakur Shyamnarayan Engineering College was held on ,25th June 2025 in the Board Room.

Action taken/progress on the points were discussed

Sr No.	Agenda (Points of Discussion)	Decision Taken
1	Review and confirmation of minutes of the last CDC meeting	The minutes of the previous CDC meeting were reviewed and approved unanimously without amendments.
2	Discussion on the design and implementation of the academic calendar	The committee discussed and finalized the academic calendar for the upcoming semester. Suggestions from various departments were incorporated.
3	Review of teaching programmes and staff requirement for the coming academic year.	Since NEP 2020 will be implemented for SE, all departments were advised to prepare the load chart and staff requirement for the coming academic year.
4	Strategies to strengthen research culture and consulting activities	It was decided to encourage interdisciplinary research and collaborations. Faculty were urged to submit proposals for minor and major research projects, publish research papers in AICTE / UGC standard journals.
5	Review of current ICT infrastructure and its utilization & suggestions for improvements and training requirements	The current state of ICT facilities was reviewed. Members suggested improving internet bandwidth and organizing ICT training workshops for faculty and staff.
6	Financial budget and discussion and submission for approval.	The proposed financial budget for the academic year was presented and discussed. After minor revisions, the budget was approved for submission to the management.
7	Review of existing welfare programmes and proposals for new schemes and facilities	Existing welfare programs were reviewed. Proposals such as subsidized canteen services, mental health support, staff appraisal facilities were discussed for feasibility.
8	Review of functioning of various institutional committees	Formation of various institute-level committees is essential to foster holistic development of both students and the institution.

9	IQAC Report and Quality Assurance Review	The IQAC report was discussed in detail. The committee appreciated the efforts and suggested continuous monitoring of NAAC & NBA related metrics.
10	Measures to reinforce discipline and institutional values	The disciplinary committee reported no major incidents. It was advised to continue promoting awareness of institutional codes of conduct among students and staff.


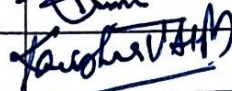



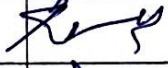

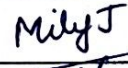

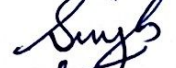


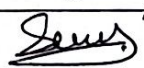
Conclusion and Vote of Thanks

With all agenda points addressed, the meeting was formally concluded, with a vote of thanks by **Dr. S.M. Ganeshari**, who expressed gratitude to all members for their valuable insights and participation. The committee highlighted its on-going commitment to improving institutional standards and ensuring the efficient execution of academic plans.

Meeting Adjourned at 12.00noon


Dr. S.M. Ganeshari
(CDC-Secretary)

List of CDC members present for the meeting:-

Sr.No.	Name	Post	Signature
1	Shri. Rajesh Singh	Chairperson	
2	Ms. Karishma Singh	Secretary	
3	Dr. S.M. Ganachari	Member - Secretary (Principal)	
4	Dr. B.K. Mishra	Member (Education Field)	
5	Dr. A. Damahe	Member (Industry)	
6	Mr. Shankar Rane	Member (Social Service)	
7	Mrs. Suwarna Thakre	HOD(IT) Nominee	
8	Dr. Mily Jashank	First year Incharge	
9	Mrs. Pratibha Lotlikar	IQAC coordinator	
10	Mrs Sarita Singh	Expert member nominated by management	
11	Ms. Monali Kalekar	Teaching Staff	
12	Mr. Kashif Shaikh	Teaching Staff	
13	Mr. Swayam Patel (ME)	Student Council (President)	
14	Ms. Bhumi Oza (IT)	Student Council (Secretary)	